

INTERNAL REGULATIONS

The Board of Directors, meeting on February 7 2019, adopted the following regulations, which cancel and replace the previous regulations

1. Purpose of the internal rules.

Participation in the activities of the choirs implies adherence to these regulations.

The purpose of the internal regulations is to establish the rules allowing the creation of a harmonious atmosphere within the choirs, so that each member can accomplish a work of high musical quality in optimal conditions. It also contains useful information for the general functioning of the choirs by describing the habits, habits and customs that have been established over time.

2. Recruitment/Admission.

Recruitment and admission are based on an audition. The candidate-chorister attends a rehearsal and registers with the artistic director for one of the regularly organized examination sessions.

He can only take part in the concerts after passing the admission exam.

During this hearing, the candidate-chorister will be asked:

- to sing vocalizations accompanied on the piano;
- sight reading (music theory)
- a reading of a work appearing in the repertoire of the choirs.

This examination takes place in the presence of the artistic director, the president and/or at least one member of the board of directors. These decide on the admission, probation or non-admission of the candidate on the proposal of the artistic director. This one decides on the desk of the candidate-chorister. The artistic director can change a backing vocalist at any time if he deems it necessary.

The artistic director, in agreement with the CA, may have a chorister re-audition at any time if he deems that the vocal quality of this chorister no longer reaches the required level. This audition takes place in the presence of the artistic director, the president and/or at least one member of the Board.

At the end of this hearing, the jury (artistic director and members of the Board present at the hearing) will take the necessary measures under article 7 of the bylaws.

In the event of an unfavorable attitude or an action that could harm the reputation and quality of the choirs, the board of directors, in agreement with the artistic director, will take the necessary measures after interviewing the person concerned under article 7 of the articles of association.

3. Attendance at rehearsals and concerts.

Choristers are required to attend all rehearsals and concerts. Each absence must be justified and addressed to the desk manager who can forward it to the artistic director. In the event of the absence of a desk manager, he will inform a member of the board of directors.

The desk manager (8 desks: S1, S2, A1, A2, T1, T2, Bar, B) is appointed by the board of directors on the proposal of the artistic director. He is the reference person between the artistic director and the choir. There will be a statement of the presence of the choristers at each rehearsal.

Once or twice per musical season, depending on the need, an attendance evaluation meeting will be held. The following will be present at this meeting: the president or a member of the board, the artistic director and the desk managers. Those who do not meet the minimum attendance criteria (50% per musical season) will be sent a reminder letter. If this letter has no effect, the board of directors will be obliged to take the appropriate measures.

The board of directors, in agreement with the artistic director, reserves the right to exclude from a concert any chorister who has not regularly participated in the preparatory rehearsals.

The board of directors committing the choirs to the concert organizers, on the basis of a very precise effectif, must be able to count on the presence of each of its members. Absences harm the reputation and quality of the choirs.

Each chorister registers for the various activities according to the procedures set by the artistic director and undertakes **to respect his signature or his registration** by his effective presence.

4. Rehearsals / Schedules

The rehearsals take place in the chapel of the Royal Military School (ERM), rue Hobbema, 8 at B-1000 Brussels.

The rehearsal season runs from mid-August to mid-July:

- TUTTI: **Thursday** from 8 p.m. to 10 p.m.
- Separate desks: **Monday** from 8 p.m. to 10 p.m.
or tutti depending on the circumstances of the calendar.

- The choristers are required to read the communication sheets provided by the artistic director and which are also available on the choirs' website.
- Choristers are urged to arrive 10 minutes before the start of the rehearsal. During rehearsals, silence and concentration are essential.
- Choristers are asked not to use mobile devices, even in silent mode. If you are late for the rehearsals, enter with complete discretion.
- Each chorister will take care to bring at each rehearsal par11ons in progress and always with his blue folder.
- Additional rehearsals may take place by decision of the artistic director and the board of directors.
- Each chorister is invited to work individually to acquire the greatest knowledge of the works studied and to complete the weekly rehearsals.

5. Commitment to the promotion of concerts

The chorister undertakes to actively participate in the promotion of the concerts organized by the CUE, in particular by distributing posters and flyers and selling concert tickets. This is essential to best ensure the financial and artistic success of the concerts.

6. Concerts.

The official dress of the choirs is fixed as follows:

- For ladies: dressy black outfit, long (at least mid-calf and, preferably, skirt or dress), long sleeves (at least three quarter), black shoes and stockings, European blue scarf (on sale from the manager).
 - For men: fully dressed black outfit (classic black trousers, black shirt, black socks and shoes) and, exceptionally, black tuxedo, black bow tie, white shirt, black socks and black shoes.
 - Each chorister must be in possession of the vocal-piano part in the edition sold within the choirs and a "European blue" folder with 4 rings for photocopies.
- It is mandatory to indicate their names and contact details in the sheet music and in the blue folder.
- During concerts, each singer will respect the instructions of the artistic director. This assigns in particular to each chorister the place he will occupy on the stage. A quarter of an hour before going on stage, the choristers line up for their set-up.
 - The chorister acknowledges that the Choirs of the European Union have the right to record and/or film or photograph concerts or rehearsals and to distribute and/or use these recordings, films or photos.
- The chorister assigns to the Choirs of the European Union his image and recording rights.

7. AISBL (international non-profit association)

- The statutes of the association are available on <http://www.ejustice.just.fgov.be> (Moniteur belge) as well as in the "Members" section of the Choirs website: <http://www.eusing.eu/> (password to be requested from the webmaster).
- Any chorister who has passed his audition automatically becomes a member of the association. Any newly engaged member-member must acquire his contribution within one month of his admission to the Choirs.
- All members must acquire the annual co1sa1on during the month of January after being invited.
- Any member-adherent for 15 months completed and in order of co1sa1on may become a full member by sending a written request to the board administration.
- Only effective members have the right to vote at the General Assembly (article 5 of the statutes).

8. Miscellaneous

- The age limit of the chorister is set at 70 years. The board of directors, after consultation with the artistic director, may deviate from this rule on a case-by-case basis.
- There is a social fund. This fund, managed by the treasurer, is used in particular to help any chorister having financial difficulties relating to the activities of the backing vocals. The actions taken are strictly confidential.
- The artistic director may, in agreement with the board of directors and if necessary, call upon external choristers. The Board of Directors sets the modalities of their participation.
- Each chorister is invited to participate actively in the life of the choirs, not only by his regularity at the rehearsals, but also by the help he can provide in different ways: putting the premises in order at the end of the rehearsal, putting things in order at the end of the concerts, recruiting new choristers, sponsorship...

THE BOARD OF DIRECTORS